



2024 Information Pack



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ABOUT US

Kallista Dance Academy (KDA) has been established now for 35 years. We offer classes in

- Tap
- Jazz
- Hip Hop
- Classical Ballet (R.A.D. – Royal Academy of Dance syllabus)
- Contemporary
- VCE VET Dance
- Acrobatic Dance

We have fully equipped and air conditioned studios located in Blackburn South.

Dancing is a fantastic way to improve self-confidence, co-ordination and self-esteem. At KDA we focus on creating a fun, safe and caring environment so as to best support the development of our students as both dancers and individuals.

The continued success of the school can be attributed to the great teachers that work with me, my family and friends for their never ending help, the parents for their support and of course the students that make our job so worthwhile and rewarding!

Each term and at other times throughout the year newsletters are posted on our website at www.kallistadance.au. Please ensure you subscribe to our website so you are notified of our posts. Timetables and other information can also be found on our website.

I would like to thank the existing families for your continued support over the years and take time to welcome the new ones to the KDA family. The staff and I are looking forward to another great fun year Georgia.

CONTACT US

STUDIO

15 Indra Road, Blackburn South

EMAIL

admin@kallistadance.au (preferred method of communication)

OFFICE PHONE

0431 234 197

WEBSITE

www.kallistadance.au

POSTAL ADDRESS:

PO Box 2323

Blackburn South

Vic, 3130

STAFF

PRINCIPAL

Georgia Karklins

TEACHERS

Hayley Elliott-Ryan, Viona Lowenthal, Melanie Levin, Georgia Karklins, Abbie Rose, Emily Varcoe, Natasha Bowers, Emily Rushby, Ruby Scott, Katherine Nowacki, Lauren Stephen, Cissy Fulton, Hailey Walker

STUDENT TEACHERS

Ariel Weffer, Lauren Spurr, Tarana Kaur, Talia McLaren, Bethany Wilkinson, Imogen Lee, Kalli Kozel, Charlotte Pattison, Sophie Coleman, Allison Blair

EMERGENCY TEACHERS

Ruby Cameron, Joanna Hewes, Max Karklins, Amy Zukowski, Stacey Van Venrooy, Helen Spurr, Isabella Wang, Amy Hehir, Sarah Noonan, Sophie Wood, Kristy Chatwin, Sharon Mackey, Claire Ross

OFFICE STAFF

Georgia Karklins, Melanie Levin

2024 TERM DATES

All dates are inclusive.

Classes for 2024 commence on MONDAY 29th JANUARY

* Denotes that there will be no classes on the following public holidays

- No class Monday 11th March – Labour Day
- No class Thursday 25th April – ANZAC Day
- No class Monday 10th June – Monarch's Birthday unless Mid Year Display is close!
- No class Tuesday 5th November – Cup Day (make up classes will be scheduled in Term 4 in lieu of this public holiday)

	Term 1	No of weeks in Term 1	Term 2	No of weeks in Term 2	Term 3	No of weeks in Term 3	Term 4 (note: Term may finish a week earlier or later depending on concert dates)	No of weeks in Term 4
Monday	29/1 – 25/3*	8	15/4 – 14/6*	10	15/7 – 16/9	10	7/10 – 2/12	9
Tuesday	30/1 – 26/3	9	16/5 – 25/6	11	16/7 – 17/9	10	8/10 – 3/12	9
Wednesday	31/1 – 27/3	9	17/4 – 26/6	11	17/7 – 18/9	10	9/10 – 4/12	9
Thursday	1/2 – 28/3	9	18/4 – 27/6*	10	18/7 – 19/9	10	10/10 – 5/12	9
Friday	2/2 – 22/3	8	19/4 – 28/6	11	19/7 – 20/9	10	11/10 – 6/12	9
Saturday	3/2 – 23/3	8	20/5 – 29/6	11	20/7 – 21/9	10	12/10 – 7/12	9

POLICIES

Child Safe Standards – Statement of Commitment

Kallista Dance Academy (KDA) is committed to the safety and wellbeing of all children and young people. This will be the primary focus of our care and decision-making.

KDA has zero tolerance for child abuse.

KDA is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives. Particular attention will be paid to the cultural safety of Aboriginal children and children from culturally and/or linguistically diverse backgrounds, as well as the safety of children with a disability.

Every person involved in KDA has a responsibility to understand the important and specific role he/she plays individually and collectively to ensure that the wellbeing and safety of all children and young people is at the forefront of all they do and every decision they make.

Student Conduct

As a student at KDA I will

- wear my uniform and hair as detailed in the General Information booklet to all classes
- only wear dance shoes on the dance flooring of the studio
- be punctual. On the rare occasion, I may be running late, I will knock on the studio door and wait for the teacher to let me in
- bring a bottle of water to every class and event (plastic and metal bottles only)
- stay away from the barres, mirrors, walls, and doors unless advised otherwise by my teacher
- use my walking feet whilst in the foyer and dance space of the studio or your home
- keep my hands to myself unless asked by a teacher to do otherwise
- be respectful and considerate to my teachers, class members and helpers

- put up my hand if I need to use the bathroom or leave the dance space for any reason
- have opportunities during each class to share news and ideas with my teachers and peers
- focus on the 'Do your Best!' mantra during every class and at every event
- wear my body stocking under my garments on all occasions where costume changes occur if I am under 18 years of age
- ensure my mobile phone, watch phone cannot be seen or heard during any class or at any event
- eat food in the designated areas outside of the dance space of the studios
- be mindful of students who are anaphylactic by never bringing any food containing nuts to the studio or events
- act responsibly whilst wearing KDA branded clothing
- be a buddy, not a bully
- leave the studio equipment and studio as I found it when I arrived
- return any KDA costumes or equipment that I borrowed/hired in the same condition that it was given in
- abide by safe dance practices.

Parent/Guardian Conduct

As a parent/guardian of a KDA student I will

- support all efforts to make KDA a safe place for our students by using respectful language and positive nonverbal communication when present at KDA venues and events
- encourage my child to focus on the 'Do your Best!' mantra rather than the overall outcome of an assessment, examination, or performance
- support my child by bringing them to class on time
- lead by example by fostering inclusion and fairness within the KDA community
- communicate any circumstances that have occurred outside of the KDA community

that have potential to change the way my child is feeling emotionally

- support my child in understanding their responsibilities whilst in association with KDA
- not take photos or video footage in the studios (including foyer areas), during online classes or at events
- stay out of the dance space of the studios and during online dance classes
- raise an issue privately with the KDA staff rather than question the official's judgment in public if I disagree with an examiner, adjudicator or assessor

General Conduct

Students and parents/guardians/siblings of students must act in a responsible and respectful manner towards other students, parents, teachers and other dance school patrons. Kallista Dance Academy reserves the right to dismiss students and/or refuse enrolments if a student and/or student family member/associate behaviour is considered inappropriate and in particular does not align to our Child Safety Standard – Statement of Commitment.

KDA Intellectual Property

All KDA film media including concert and competition DVDs, practice videos, files and USBs are the intellectual property of KDA and are not to be copied or uploaded to any social media platforms

Late Arrival

Running late for class? Please knock on the studio door and wait for a teacher to let you in.

Attendance

It is important for students to attend classes regularly. If for any reason a student is unable to attend class we would appreciate being notified in advance. Nonattendance without notifying the office may result in a student not performing all of the choreography for that dance.

Studio Photo and Video Policy

No photos or video footage are to be taken by students at the studio or within the foyer areas at any time.

Mobile Phone and Smart Watch Policy

No student phones or watches are to be seen, heard or used during class time. Phones must be in bags and both phones and watches on silent.

Public Holiday Policy

It is our policy NOT to have classes on public holidays. Exceptions do apply.

Pet Policy

No pets allowed in our studios, in the room where you are participating in your online dance class and at event venues.

Refund Policy

The enrolment fee is nonrefundable.

Make Up Class

If your child cannot attend their normal weekly class you can arrange for them to have a make-up class for the same level at a different day/time. You will need to log the absence prior to the class starting and can book a makeup lesson through the KDA portal.

Timetable changes

We require a minimum of four students to run a class. Classes will be cancelled if we do not reach the minimum requirement. Exceptions do apply. Occasionally teachers may change at short notice.

Enrolment Duration

Your enrolment covers the whole of 2024. If you decide not to continue with classes at Kallista Dance Academy, an iClass portal cancellation or email is to be sent to advise us of you/your child's non-return before the commencement of the next term, otherwise full payment of that term will be payable by you.

Fee Policy

Fees must be paid by week THREE of each term. Failure to do so will result in a \$15 late fee. If they are still not paid by week FOUR, students will not be able to participate in further classes. Do contact the office if you are experiencing financial difficulties. We are happy to discuss options on a case-by-case basis.

COVID-19

Refer to our COVID19 Safe Plan: <https://www.kallistadance.au/general-information>

Privacy Policies

Our Privacy policies can be found here: <https://www.kallistadance.au/general-information>

GENERAL

New Students

To ensure a smooth start for new students, please arrive 5 minutes before the class commences. This gives the teacher an opportunity to meet the student before the class as a whole enters the dance space. It can be quite overwhelming for a new student to walk into a room full of strangers so by arriving a little earlier they can avoid this potential hiccup. A reminder that only staff and students are permitted in the dance space of the studio and during our online live classes.

What to Bring to Class

For the younger students please put their dance shoes in a bag that is easy for them to manage. They will bring this into the dance space with them and will be encouraged to change their shoes independently. The teachers will assist them where necessary. The only other things they need to bring in with them is a water bottle and any other dance attire required.

Ballet Syllabus

The Royal Academy of Dance (R.A.D.) syllabus is taught within the school. For further information visit the R.A.D. website <http://www.rad.org.au/>

Acro Dance syllabus

The Acrobatic Dance Association syllabus is taught within the school. Kallista Dance Academy is a certified school. For further information visit the website <http://acrobaticdanceassociation.com.au/>

Combined Tap/Jazz/Ballet classes

All three genres are taught in each class with an even amount of time spent on each style. For example, the Sub Junior class is 45min duration so they would spend approximately 15mins each week on each style.

Hip Hop Classes

For the younger students, our Hip Hop classes include some Jazz elements as we believe the attitude and moves associated with true Hip Hop is inappropriate for these age groups. They get the 'Hip Hop' vibe but with more age appropriate dance moves

Anaphylaxis

Please be mindful that we have a small number of students that are allergic to nuts causing an anaphylactic reaction.

Lost Property

Dance attire and other items are often left behind. Please ensure all shoes and clothing used during dance lessons are clearly named. This way we can ensure we can get misplaced items back to their owner. No named items will be placed in the lost property box located in the foyer of the studios. The unnamed unclaimed items will be donated to charity at the end of each term.

Car Parking

As a courtesy to the other shop traders, we are asking all parents to make use of the Baratta St parking facilities as a priority to the parks in Indra Rd. Please do not park in the 2 spaces in front of the hair dressers at any time even if you are just dropping off and picking up your child.

EVENTS

Ballet Exams and Assessments

R.A.D. Ballet assessments, examinations, class awards and presentation classes are available but not compulsory for ballet students from Junior classes and above. The syllabus for each grade can be examined, presented to the examiner in a class environment or entered as a class award. More information will be distributed to ballet students in Term 1.

Mid Year Display

The Mid Year Display will be held towards the end of Term 2. We will issue the date and venue as soon as the bookings have been confirmed. No costumes or rehearsals are required for these days, it is simply an opportunity for students to show parents and friends what they have achieved for the year, and to give the students another opportunity to perform. The show/shows that are applicable to you/your child will be distributed in Term 2.

VCE VET Dance Assessments

Our hard working VCE VET students perform their dances on stage throughout the year. This is an important part of their assessment for each semester.

Competitions

Competition troupes are optional for students within the school. Private Lessons can be organised for solo/duo/trio routines for all intermediate and senior students. This year we plan to compete in the Warrnambool Eisteddfod which is normally held during the 2nd week of the July school holidays. More information to follow.

You can only enrol in a competition class if you are participating in the equivalent technique class. For Contemporary Competition classes you must be in a Ballet or Contemporary class and for Jazz you must be enrolled in a Jazz or Hip Hop class. If you think your child is suitable for a genre but you are unsure, please check with the principal.

Concert

The end of year concert is planned for early December. We will issue the date and venue of these shows as soon as the bookings have been confirmed. The show/shows that are applicable to you/your child will be distributed at the start of Term 4.

All children that perform in the end of year concert will be required to buy a dance body stocking which is basically a skin coloured leotard and is designed to be worn under dance tights and costumes. They can be purchased from the dance shops or via online stores. Any brand or style is acceptable. Google 'dance body stocking' to see some images if you are unsure what they are. They are to wear their body stocking to the performances and leave them on for the duration of the shows.

Rehearsals

A number of rehearsals will be held for the preparation of the end of year concert. These dates will be advised closer to the days.

Photo Sessions

We organise photo sessions for all classes during our end of year rehearsal period. The students are photographed in all of their costumes that they will be wearing for the end of year concert. Individual shots are taken. Group shots may be taken.

Community Performances

During the course of the year we are asked to participate in various community events such as school fetes, Jazz Festivals, Carols By Candlelight and others. Where possible we like to participate in such events as it gives the students another avenue to perform and promotes community spirit.

UNIFORM

Hair Requirements

Hair to be tied back in either a ponytail, bun or equivalent. For safety reasons, no plaits please and students whose hair length is past their waist MUST be in a bun. For ballet classes, hair must be in a bun.

Sub Junior and Junior

Pale blue sleeveless leotard

Pale blue ballet skirt

Salmon pink ballet tights

Pale blue crossover (optional for cooler weather)

KDA windcheater (optional for cooler weather)

Pink ballet shoes

Camel coloured tap shoes

Sub Inters

Mulberry sleeveless leotard

Mulberry crossover (optional for cooler weather)

KDA windcheater (optional for cooler weather)

Convertible Salmon pink tights

Specific additions for each genre:

Ballet: Pink ballet shoes with elastics, Mulberry ballet skirt

Jazz: Camel coloured slip on split soled jazz shoes, Black leggings*

Tap: Camel coloured tap shoes, Black leggings*

Contemporary: Bare Feet/foot thongs, Black leggings*

Hip Hop: Camel coloured jazz shoes, Black leggings*

Acrobatics: Bare Feet, Black leggings*

*can wear bike/dance shorts in warmer weather

Inters

Deep Purple thick strapped camisole leotard

Deep Purple crossover (optional for cooler weather)

KDA windcheater (optional for cooler weather)

Specific additions for each genre:

Ballet: Pink split sole ballet shoes with elastics, Deep Purple ballet skirt, Convertible

Salmon pink ballet tights

Jazz: Camel coloured slip on split soled jazz shoes, Black leggings*

Tap: Camel coloured tap shoes, Black leggings*

Contemporary: Bare Feet/foot thongs, Black leggings*

Hip Hop: Camel coloured jazz shoes, Black leggings*

Acrobatics: Bare Feet, Black leggings*

Sub Senior

Navy thick strapped camisole leotard

Navy crossover (optional for cooler weather)

KDA windcheater (optional for cooler weather)

Specific additions for each genre:

Ballet: Pink split sole ballet shoes with elastics, canvas cuban heel black character shoes,

Navy ballet skirt, Convertible Salmon pink ballet tights

Demi-Pointe: Demi-pointe shoes with ribbons

Jazz: Black slip on split soled jazz shoes, Black leggings*

Tap: Black lace up full sole tap shoes, Black leggings*

Contemporary: Bare Feet/foot thongs, Black knee pads, Black leggings*

Hip Hop: Black slip on split soled jazz shoes, Black leggings*

Acrobatics: Bare Feet, Black leggings*

*can wear bike/dance shorts in warmer weather

Senior

Black thick strapped camisole leotard

KDA Singlet (optional)

Black crossover (optional for cooler weather)

KDA windcheater (optional for cooler weather)

Specific additions for each genre:

Jazz: Black slip on split sole jazz shoes, Black leggings*

Tap: Black lace up full sole tap shoes, Black leggings*

Contemporary: Bare Feet/foot thongs, Black knee pads, Black leggings*

Hip Hop: Black dance sneakers, Black leggings*

*can wear bike/dance shorts in warmer weather

Students may be required to get additional shoes or uniform for safety/performances

Senior Ballet

Burgundy thick strapped camisole leotard

Burgundy short wrap ballet skirt

Black calf length georgette full circle skirt (Bloch Cambria, Energetiks Alice)

Burgundy crossover (optional for cooler weather)

Canvas split sole ballet shoes with elastics

Canvas cuban heel black character shoes

Convertible Salmon pink ballet tights

Demi-pointe/Pointe shoes with ribbons for Demi-pointe/Pointe classes

Advanced/Adults

Appropriate dance attire

KDA Singlet (optional)

KDA windcheater (optional)

Specific additions for each genre:

Jazz: Black jazz shoes

Tap: Lace up full sole tap shoes

Contemporary: Bare Feet/foot thongs, Black knee pads

Hip Hop: Black dance sneakers

Students may be required to get additional shoes or uniform for safety/performances

Advanced Ballet

Black own style leotard

Black short wrap ballet skirt

Black crossover

Canvas split sole ballet shoes with elastics

Canvas cuban heel black character shoes

Convertible Salmon pink ballet tights

Demi-pointe/Pointe shoes with ribbons for Demi-pointe/Pointe classes

Boys

Black or white t-shirt or male leotard

Black shorts/pants or male dance tights/shorts

KDA Top/windcheater (optional)

Specific boy variations for each genre:

Ballet: Black ballet shoes

Jazz: Black jazz shoes (not required for sub juniors or juniors)

Tap: Lace up black full sole tap shoes

Where do we buy the uniform?

The following stores supply all your dancewear needs:

- Upstage Dancewear - Nunawading and Dandenong,
- Danceart – Croydon and the CBD
- Bloch – Doncaster, Chadstone and Southbank Complex
- Energetiks – Bentleigh, Fountain Gate, Essendon, Murrabin and Ivanhoe
- Sansha – Ripponlea
- Capezio – Elsternwick
- Target, Kmart, Big W, Best and Less often have dance clothing in stock
- Online shopping

Students must have correct shoes and uniform by week 4 of Term 1.

KDA clothing

The following additional uniform items can be purchased through the iClass Pro Portal

- Black KDA Windcheater Childs Size 4 to Adult XXL
- Black Singlet top Adult XS to XL
- Grey Slouch top Adult XS to XL (limited stock)
- Grey T Shirt Adult XS to XXL (limited stock)

2nd Hand Items

If you would like to buy/sell any pre-loved dance attire please visit the following **Facebook page: Kallista Dance Community & Buy, Sell, Swap**. This is a 3rd party site so please contact the Facebook page administrators for any queries.

FEES

Enrolment Fee

A non-refundable annual enrolment fee of \$22.00 (GST inclusive) is required per student upon enrolment.

Term Fees

Term fees are based on the number of weeks in a school term and how many hours a week each student dances. Our fee schedule for a 10 week term is outlined on page 23. The cost per class varies based on how many hours a week a student dances at KDA. For example, student A dances for 2 hours a week but Student B dances for 4 hours a week and they attend the same one hour class. Total 10 week term fees for student A would be \$431.00 and student B \$762.00 but the cost for the one hour class for student A would be \$215.50 and student B would be \$190.05 as the hourly rate discounts the more hours a student dances.

Fees for Term 1 will be issued once the new year enrolment forms have been processed. For the remainder of the year, fees for the next term will be issued to each student in the term breaks. GST applies to all fees except VCE VET dance classes.

Discounts

A family discount will apply to term fees. Families with 2 students will receive a discount of 5% and a 10% discount will apply for those with 3 or more students.

An early discount of 10% will apply to term fees paid by the first week of term (this is in addition to the family discount).

Costume Hire

Most costumes will be HIRED out for our performances. Each costume is charged at \$25.00 (GST inclusive). Costumes for the EOY concert will be charged in term 4. Competition and other performance hire fees will be charged at an appropriate time.

Fee Policy

Fees must be paid by week THREE of each term. Failure to do so will result in a \$15 late fee. If they are still not paid by week FOUR, students will not be able to participate in further classes. Do contact the office if you are experiencing financial difficulties. We are happy to discuss options on a case-by-case basis.

Private Lessons

Private lessons can be booked in for competition dances or general technique classes. The cost for a one hour solo private lesson is \$88.00 (GST inclusive). For duo or trio private lessons, the price per student will be divided by how many students are participating in the class. No discounts apply to private lessons.

Payment Methods

Internet Banking

NEW BANK DETAILS FOR 2024 RELATED PAYMENTS:

Please transfer money with the following Commonwealth banking details:

BSB – 062-692

Account Number – 8016 5011

Account Name – KDA Dance Academy Pty Ltd

Description of Payment – include phone number and family name

Send an email to admin@kallistadance.au or return the payment slip with details of the transfer so that payment can be verified.

Credit Card

Credit Card payments can be made through our online portal and merchant Payrix.

Please note when paying online you will incur a surcharge from our payment provider of:

Transaction Fee - Bank Account \$0.88

Transaction Fee - Visa / Mastercard 1.87%* + 33c *Additional 1.10% applies for international

cards AMEX 3.85%

Bank Account Failed Attempt Fee \$5.50

Bank Account Data Storage and Compliance Fee \$0.33 (one time)

Cash, Cheque and money order payments will not be accepted by our office. If you wish to use these methods, please take the money to your bank and deposit directly to our account and quote the invoice number as reference.

Receipts

Receipts are available through the iClass Pro portal.

Please note: All unattended classes must be paid for. Exceptions apply for extended holidays if advised prior to the commencement of term and extended illness. For the latter, a doctor's certificate will be required. Make up classes can be arranged within the same term.

2024 FEE SCHEDULE - 10 WEEK TERM

Time per Week	Total Amount	<i>Discounts for early payment (incl. sibling discounts)</i>		
		1 student	2 students	3 students
30mins	\$ 152.50	\$ 137.25	\$ 130.39	\$ 123.53
45mins	\$ 200.00	\$ 180.00	\$ 170.89	\$ 161.90
1 hour	\$ 247.50	\$ 222.75	\$ 211.61	\$ 200.48
1hour 15mins	\$ 295.00	\$ 265.50	\$ 252.23	\$ 238.95
1hour 30mins	\$ 342.75	\$ 308.50	\$ 293.05	\$ 277.63
1hour 45mins	\$ 386.75	\$ 348.25	\$ 330.67	\$ 313.27
2 hours	\$ 431.00	\$ 388.00	\$ 368.51	\$ 349.11
2hours 15mins	\$ 474.75	\$ 427.25	\$ 405.91	\$ 384.55
2hours 30mins	\$ 518.75	\$ 467.00	\$ 443.53	\$ 420.19
2hours 45mins	\$ 560.00	\$ 503.75	\$ 478.48	\$ 453.30
3 hours	\$ 601.50	\$ 541.50	\$ 514.28	\$ 487.22
3hours 15mins	\$ 642.00	\$ 577.75	\$ 548.80	\$ 519.92
3hours 30mins	\$ 682.50	\$ 614.25	\$ 583.54	\$ 552.83
3hours 45mins	\$ 722.00	\$ 649.75	\$ 617.20	\$ 584.72
4 hours	\$ 762.00	\$ 686.00	\$ 651.51	\$ 617.22
4hours 15mins	\$ 801.25	\$ 721.00	\$ 684.96	\$ 648.91
4hours 30mins	\$ 839.25	\$ 755.50	\$ 717.56	\$ 679.79
4hours 45mins	\$ 874.00	\$ 786.75	\$ 747.27	\$ 707.94
5 hours	\$ 907.50	\$ 816.75	\$ 775.91	\$ 735.08
5hours 15mins	\$ 939.75	\$ 845.75	\$ 803.49	\$ 761.20
5hours 30mins	\$ 973.50	\$ 876.25	\$ 832.34	\$ 788.54
5hours 45mins	\$ 1,003.50	\$ 903.00	\$ 857.89	\$ 812.73
6 hours	\$ 1,035.00	\$ 931.50	\$ 884.93	\$ 838.35
6hours 15mins	\$ 1,068.75	\$ 962.00	\$ 913.78	\$ 865.69
6hours 30mins	\$ 1,092.00	\$ 983.00	\$ 933.66	\$ 884.52
6hours 45mins	\$ 1,113.75	\$ 1,002.50	\$ 952.26	\$ 902.14
7 hours	\$ 1,137.50	\$ 1,023.75	\$ 972.56	\$ 921.38